

**SAINT PAUL FEDERATION OF EDUCATORS
PROPOSAL #50
DECEMBER 7, 2023**

LICENSED STAFF CONTRACT

ARTICLE 26. STUDENT MENTAL HEALTH SUPPORTS
SECTION 1. STUDENT MENTAL HEALTH SUPPORTS

Subd. 2. Licensed School Counselor and Licensed School Social Worker Duties. It is essential that Licensed School Counselors and Licensed School Social Workers are able to perform their duties according to their professional training. To ensure this occurs, the parties have agreed to the following:

- The following duties shall not be assigned: Test coordination, teaching classes outside of core counseling curriculum lessons or related social emotional content, performing master scheduler duties, **hallway duties, bus duty before and after school**, and clerical work (for example: assigned as the sole staff person to write and send attendance letters, transcript editing, etc).
 - **Counselors/Social Workers shall not be assigned Cafeteria Supervisors or otherwise supervise lunch periods, except when they volunteer and receive the stipend shown in Schedule C.**
- If it is necessary for them to carry a walkie talkie a schedule will be cooperatively created when they are required to carry a walkie talkie.
- Counselors shall only proctor testing as part of a rotation with other staff.
- In an emergency, counselors may substitute up to one class/prep period when no general education substitute teacher is available. They shall be compensated at the hourly rate stated in Appendix D when subbing.