

**SAINT PAUL FEDERATION OF EDUCATORS
PROPOSAL #36
NOVEMBER 2, 2023**

**Licensed Staff
Length of Teachers' Day**

ARTICLE 14

SECTION 3. LENGTH OF TEACHERS' DAY

Subd. 4. Secondary Preparation/Planning Time

Within the student day, for every 25 minutes of classroom instructional time assigned to a secondary classroom teacher on a regular daily basis, five (5) additional minutes of preparation time shall normally be provided in one or two uninterrupted blocks during the student day. Variations developed by the principal and staff in any school building and approved by the Superintendent and the Board of Education, shall be permitted, so long as the intent of this provision is observed, and the approximate equivalent to the preparation time per day prescribed herein, is provided within a week.

4.1 Part-time teachers will not normally be allocated preparation/planning time pursuant to this formula. If a teacher's part-time assignment is at least .5, ~~and he/she is assigned at least three (3) full hours of classroom instruction per day,~~ then ~~he/she~~ **they** shall be eligible for one-half (1/2) hour's pay per instructional day at the Appendix D rate as provided in Article 9, Section 9, Contract Teachers as Substitutes. Part-time assignment in excess of .5 but less than .99 shall generate eligibility for this one-half (1/2) hour daily compensation. There is no prorated factor above one-half (1/2) hour.

4.2 Part time teachers will be assigned the following number of class periods in an 8/2 schedule:

.25 is 3 semester class periods per year (1 class period one semester and 2 class periods the other)

.3 is 4 semester class periods per year (2 class periods each semester)

.4 is 5 semester class periods per year (2 class periods one semester and 3 class periods the other)

.5 is 6 semester class periods per year (3 class periods each semester)

.6 is 7 semester class periods per year (3 class periods one semester and 4 class periods the other)

.7 is 8 semester class periods per year (4 class periods one semester and 4 class periods the other)

.75 is 9 semester class periods per year (4 class periods one semester and 5 class periods the other)

.8 is 10 semester class periods per year (5 class periods each semester)

.9 is 11 semester class periods per year (5 class periods one semester and 6 class periods the other)

1.0 is 12 semester class periods per year (6 class periods each semester, plus advisory/foundations)

4.3 Teachers who have been in Saint Paul Public Schools for over a year should be assigned to no more than three (3) different courses whenever possible, and for each different course over three (3) they will be paid a stipend of \$500/quarter.

4.4 Part time teachers will be assigned consecutive class periods each day they work, whenever possible. Part time teachers will not be assigned advisory/foundations.

4.5 The district will provide an opportunity for a probationary teacher who starts working by the first day of second semester to meet 90 student contact days in order to achieve tenure (by being scheduled on both A and B days for at least one semester, for example).