

**SAINT PAUL FEDERATION OF EDUCATORS
PROPOSAL #20
October 26, 2023**

**Licensed Contract
EA Contract
SCSP Contract**

Full-Service Community Schools Memorandum of Agreement

Full-Service Community schools provide not only tremendous opportunities for learning and success for students, but also offer hope, opportunity, and transformation to entire communities. A full-service community school is defined as the heart of a community, uniting diverse and engaged stakeholders to make the school community stronger and support the Whole Child — meaning children are not just supported in academics but are learning in environments that make them feel safe, valued, engaged, challenged, and healthy.

Through programmatic, structural, and systemic shifts that center on collaborative leadership and practices, SPPS, SPFE and partners seek to provide the infrastructure for sustainability in the Full-Service Community Schools strategy. SPPS Full-Service Community Schools are overseen at the district level by a District-Wide Steering Committee, in accordance with this document. Both parties commit to the success of the Full-Service Community Schools transformational movement and will be utilizing and integrating a Full-Service Community School ethos in their relationship with each other and other partners. Principles of labor/management collaboration will be integral to the success of this work.

The District and the Federation agree to:

- Establish a district-wide Full-Service Community School Steering Committee.
- The Steering Committee shall include 12 members, including SPFE and other diverse stakeholders. The Steering Committee shall be co-chaired by a member of SPFE and a member named by district leadership. Each co-chair will be responsible for selecting five Steering Committee members. This committee will be formed no later than May, 2024.
- The Steering Committee shall develop a comprehensive plan to implement the Full-Service Community School strategy at an initial cohort of schools.
- The Full-Service Community School Steering Committee shall oversee the implementation of the Full-Service Community School strategy. The plan shall address critical elements of a strong Full-Service Community School strategy including:

- Funding
 - Implementation timeline
 - School selection and readiness
 - Key roles and responsibilities
 - Administrative processes and procedures
 - Training and ongoing support for staff
 - Data collection and evaluation
- The Full-Service Community School Steering Committee will also hire one (1) full-time district-wide Full-Service Community School coordinator. This coordinator will be hired prior to the 2024-2025 school year. This coordinator will be in the SPFE bargaining unit. Beginning in the 2024-2025 school year, the district-wide Full-Service Community School Coordinator will be responsible for the following:
 - Work with the steering committee to develop an application process for schools
 - Assist schools in application process
 - Facilitate needs assessments at sites
 - Connect with community partners
 - Navigate and execute the state grant funding process
- During the 2024-2025 School year, the Steering Committee will work with the district-wide Full-Service Community School Coordinator to identify at least three (3) schools to implement a Full-Service Community School model for the 2025-2026 school year.
 - Working with the identified schools Site Councils, the Steering Committee will hire site level Full-Service Community School Coordinators at each identified site.
 - Each newly identified Full-Service Community School shall have a site-based Full-Service Community School Coordinator, who shall be a member of that school's Site Council and shall participate in: joint planning with the principal and team; recruitment, facilitation, and convening of partners; collaboration with school staff; facilitation of regular partner meetings; using data to determine services and program needs; and recruiting partners to fill gaps. These coordinators will be in the SPFE bargaining unit. The Steering Committee shall develop the job description(s) during the 2024-2025 academic year.
 - a. In the event that a designated Full-Service Community School has an existing partnership and is interested in partnering with a local community agency to fulfill the site-based full-service community school coordinator role, the site may choose to retain the contracted site-based full-service community school coordinator.