

**SAINT PAUL FEDERATION OF EDUCATORS  
PROPOSAL # 13A  
NOVEMBER 18, 2021**

**CLEAN UP LANGUAGE  
SCHOOL AND COMMUNITY SUPPORT PROFESSIONAL CONTRACT**

APPENDIX A:

**School and Community Service Professionals Current Titles**

**Schedule 1**

- Athletic Department Specialist
- ~~Community Learning Center Site Coordinator~~
- Creative Arts Specialist
- Intervention Specialist
- Juvenile Justice Transition Coordinator
- Mental Health Practitioner
- Program Assistant
- Special Education Interpreter
- Translation Specialist

**Schedule 2**

• Adult Basic Education Counselor • Communications Specialist

**Community Learning Center Site Coordinator**

- Cultural Specialist
- ECFE Coordinator
- Family Education Communications/ Marketing Coordinator
- Pre-Kindergartener Education Resource Specialist
- Leadership Development Coordinator
- Learning Systems Specialist • Project Coordinator
- Translator Coordinator

**Schedule 3**

- Community Education Coordinator
- District-Wide Test Coordinator • ELL Community Specialist
- ELL Specialist
- Mentor Program Coordinator • Placement Coordinator

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SECTION 4. VACATION AND HOLIDAYS

Subd. 1. Vacation. Twelve (12) month, full-time employees shall have twenty-two (22) days of vacation per year. Twelve (12) month, full-time employees who have completed seven (7) consecutive years of employment with the District shall be granted at total of twenty-seven (27) days of vacation per year. Twelve (12) month, full-time employees who have completed fourteen (14) consecutive years of employment with the District shall be granted at total of thirty (30) days of vacation per year.

**NEW LANGUAGE**

**Ten (10) month, full-time employees shall have (18) days of vacation per year. Ten (10) month, full-time employees who have completed seven (7) consecutive years of employment with the District shall be granted at total of (23) days of vacation per year. Ten (10) month, full-time employees who have completed fourteen (14) consecutive years of employment with the District shall be granted a total of (25) days of vacation per year.**

**SAINT PAUL FEDERATION OF EDUCATORS  
PROPOSAL # 13B  
NOVEMBER 18, 2021**

**PAPERWORK HOURS FOR INTERVENTION SPECIALIST  
SCHOOL AND COMMUNITY SUPPORT PROFESSIONAL CONTRACT**

[New Language]

**The District shall provide Intervention Specialists 1 hour of uninterrupted time daily to work on Office Discipline Referral (ODR) forms as required by the District. If the hour is not needed the Intervention Specialist will continue on with other regular duties.**

**SAINT PAUL FEDERATION OF EDUCATORS  
PROPOSAL # 13C  
NOVEMBER 18, 2021**

Equal Paychecks  
SCHOOL AND COMMUNITY SUPPORT PROFESSIONAL CONTRACT

SECTION 7. EQUAL PAYCHECKS.

Ten (10) month employees shall be paid on a bi-weekly basis and have the choice of 26 equal paychecks or 21 paychecks based on time worked. Ten (10) month employees who choose 26 equal paychecks will begin with the first full pay period that starts after their regularly scheduled return to work date in August. Increase to the annual rate of salary for 10 month employees who choose the 26 pay period model will see the annual salary increase effective with the start of the first full pay period after their regularly scheduled return to work date in August. For employees receiving 21 paychecks, those employees will receive a paycheck reflective of the days worked within the pay period. For those pay periods in which a ten (10) month employee does not work a full pay period and chooses to have a full ten days reflected on the paycheck, employees will need to use paid leave time to complete the full ten (10) day payroll period. If an employee chooses to change between 26 equal paychecks or 21 paychecks, such election must be made prior to July 1st of each year. An employee's hourly rate is reflective of the number of pay periods in which they are scheduled to be paid. **An employee's hourly rate is reflective of the number of pay periods in which they are scheduled to be paid. In the event that an employee is assigned or elects to work on a project during the summer (outside of the 10-month period), their hourly rate will be reflective of their 10 month salary.**